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| ***Updated 08/16/2021***  **Lab Opening Checklist for PI’s** | |
| **Initial steps to open you lab:** | |
|  | Have an updated SOP on file with the department. |
|  | Create a COVID 19 Prevention Plan. |
|  | Submit your COVID 19 Prevention Plan to EH&S for review. |
|  | Complete any updates received from EH&S to your COVID 19 Plan and SOP, if needed. |
|  | Submit your finalized COVID 19 Prevention Plan and SOP to Dana Dabiri and the Safety Committee for review. |
|  | Email [Aerobuy@uw.edu](about:blank) to arrange for a PPE started kit and to order any additional PPE supplies you might need. |
|  | Have all personnel complete the “[COVID-19 Safety Training: Back to the Workplace](about:blank)” |
|  | Have all personnel trained on your COVID 19 Prevention Plan and SOP. |
|  | Have all personnel trained on the general [A&A Covid-19 Prevention Plan](https://www.aa.washington.edu/sites/aa/files/intranet/A%26A%20Covid-19%20Prevention%20Plan%20-%20July%2023%2C%202021.pdf) and take the [quiz](https://forms.gle/CgTmsgzoDYiGkmqQ7) |
|  | Notify Dana Dabiri and Rachel Reichert when all personnel have completed training. |
| **To maintain your opening:** | |
|  | Run report R0711 and make sure your employees have done their attestations. Everyone regardless of vaccination status must wear a mask on campus indoors and in outdoor settings where social distancing is not possible. |