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**Machine Shop Use Request**

This request will help us develop a Manufacturing Plan with you.

***Submit this completed form to*** [***aafacilities@uw.edu***](mailto:aafacilities@uw.edu) ***with a pdf attachment of a dimensioned drawing of machined components.***

A&A Department Affiliation (Select one):

* Capstone Course/General Lab Course
* Research Group
* RSO

Number of people who require access:

Primary contact name, email, department:

PI/Supervisor/Advisor name, email, department:

Please list for each student requesting Machine Shop access (copy and paste format for multiple students):

Name and NetID:

Experience level (Select 1):

* No shop experience
* Beginner experience - hand-tools, power tools (band saw, grinder, brake),
* Intermediate experience - manual milling/lathe,
* Advanced - CNC machining

Number of Machine Shop hours needed:

Preferred dates for Machine Shop use:

Completion date:

Type of Machine Shop personnel support needed (check all that apply and add estimated hours needed for each):

* Design. Hours needed:
* Machine set-up. Hours needed:
* Operation. Hours needed:
* Supervised operation. Hours needed:
* Training. Hours needed:

Materials needed:  
*Note: A&A Machine Shop may have some materials available for this project. We will work with you to determine specific material availability.*

Tooling requirements:  
*Note: A&A Machine Shop may have all required tooling but will need to review all manufacturing plans to confirm.*