

## A&A Critical Personnel Profiles

**\*Please note: All shared offices, kitchens and conference rooms are closed. Critical personnel ARE NOT cleared to use these spaces as all tasks that occur in these spaces can be completed remotely. This is to comply with the COVID-19 back to work phases which require all tasks that can be completed remotely to occur in such a manner.**

<u>Profile</u>	<u>Type</u>	<u>Reason</u>	<u>Schedule to renew</u>	<u>Prevention plans that govern</u>	<u>Spaces approved to use</u>
Research	Student	Employed (hourly/RA)	Quarterly	-Lab Prevention Plan -Building Prevention plan	<ul style="list-style-type: none"> <li>• Spaces in lab</li> <li>• Hallways and staircases (for passing only) in the building where their lab is located</li> <li>• Public restroom in the building where their lab is located</li> <li>• <b><i>Please note: Use of individual offices are NOT approved under this designation. Additional approval is required.</i></b></li> </ul>
		Enrolled in research credits	<i>*Please note during breaks in the quarter research credit students are not allowed on campus*</i>		
	-Faculty -Research staff -Postdocs	Employed, engaged in research effort	When employment status changes		
Remote Learning	Faculty	Must provide a reason for needing on campus access <i>*default is all remote learning activities should be done off site remotely*</i>	Quarterly	-Building Prevention plan	<ul style="list-style-type: none"> <li>• Individual office, if approved</li> <li>• Hallways and staircases (for passing only) in the building where their lab is located</li> <li>• Public restroom in the building where their lab is located</li> </ul>
Critical Operations to Department	Faculty	Must hold administrative role  ie. chair or associate chair or chair of committee within department	Based on administrative term	-Building Prevention plan	<ul style="list-style-type: none"> <li>• Individual office, if approved</li> <li>• Hallways, Public restrooms, stairs, elevators in building individual office is in</li> <li>• Other building spaces as needed to complete the work this should only apply to chair</li> </ul>
	Staff	Specific tasks that must be on campus to support general functioning of department	At the discretion of the supervisor based on work requirements	-Building Prevention plan	<ul style="list-style-type: none"> <li>• Individual office, if approved</li> <li>• Hallways, Public restrooms, stairs, elevators in building individual office is in</li> <li>• Other building spaces as needed to complete the work this should only apply to administrator, assistant to the chair and building coordinator roles</li> </ul>