Minutes
Department of Aeronautics & Astronautics
June 2, 2014

Attending:  Breidenthal, Bruckner, Ferrante, Hermanson, Jarboe, Kurosaka, Lin, Livne, Morgansen, Narang, Shumlak, Vagners; Gibbs, Maczko
Absent:  Holsapple, Mesbahi, Milroy, Slough, Yang, You

MINUTES
Minutes of the April meeting were still under review and will be approved at the October 2014 faculty meeting.
Minutes of the May meeting were unanimously approved.

ANNOUNCEMENTS
• Reminder for faculty who plan to work through the summer quarter to submit the request online to the College. Please remember to send a written request to Prof. Hermanson first.
• UW 2014 Awards of Excellence celebration will be on June 12th and features A&A’s Prof. Kuen Lin who is the recipient of the Distinguished Contributions to Lifelong Learning Award.
• The departmental commencement ceremony is scheduled for June 15th at 1pm. Faculty planning to attend should remember to pick up regalia at the University bookstore basement.
• Boeing discussions are ongoing. Meetings with structures, controls, and fluids faculty have been scheduled.
• AERB roof replacement is scheduled for September 16th to 21st, 6am to 2:30pm. They will be storing their equipment in the C-17 parking lot and on the lawn surrounding AERB.
• JCATI funding announcements - The board will meet Wednesday of this week and funding announcements will be made shortly after that.
• Puget Sound area has been designated a manufacturing community through the Department of Commerce’s Investing in Manufacturing Communities Partnership. We will have a point person in DC to help us find funding opportunities in manufacturing.
• Totem pole – Prof. Hermanson has been in touch with the Snyder family, who donated the totem pole to the department. They have requested that the pole stay in Guggenheim Hall. Capital Projects is looking into the project agreement specifics for that space.
• Project presentations for Junior Lab are this week and they are going well.
• Chair search update – Dean Bragg has the report from the search committee and now is considering the next steps about which candidates to invite back to campus.
• FAA Center of Excellence – A call for proposals has been issued for an unmanned aerial systems center of excellence. There are three teams and the department is part of one the teams. Eric Johnson is the lead of the team. The areas of research focus have been put together. Chris Lum went to DC for public meeting and came back with clarifications. Prof. Vagners is the nominal UW lead but that may change. When things solidify in the next week or two, there will be more information.

REPORTS FROM STANDING COMMITTEES
Graduate Committee:  Prof. Morgansen – MAE program 70 regular applicants have been approved. General studies have not been approved yet.

Faculty should be aware that RA/TA rates are increasing by 2% starting July 1st. Here are the new rates:

- RA:  $1882*1.02=$1920
- TA:  $1678*1.1=$1846
- RA1:  $1987*1.02=$2027
- TA1:  $1803*1.1=$1983
- RA2:  $2091*1.02=$2133
- TA2:  $1937*1.1=$2131
Graduate resident tuition will increase 7% from $13,930 to $15,471 for 9 months.

**Promotion and Tenure:** Prof. Lin - All cases reviewed. Next in line is the new chair’s review.

**Strategic Planning:** Prof. Hermanson - A draft departmental strategic plan has been written. Will work on draft over summer and have a draft ready to deliver to the new chair.

**AIAA:** Prof. Bruckner – Students have been involved in commencement planning this year. This is progressing well and seems to be under control. Nominations are being sought for the AIAA Young Professional award.

**No report from the following committees:** Faculty Search, Computer, Undergraduate, Boeing, Peer Evaluation, Safety, Aero/Astro Working Group, Space Allocation, Strategic Planning, Sigma Gamma Tau, Boeing Professor Selection, Diversity, MAE-CMS Advisory, Space Systems Center, UWAL, PSI Center, Accreditation, Educational Policy, COE EDGE/UWEO, COE Executive, Promotion & Tenure, College Council, Academic Conduct, Engineering Manufacturing, FAA Center of Excellence, GISE, Technical Japanese, Certification Program, Faculty Fellows, Faculty Senate

**Affiliate Appointment**
The faculty considered the appropriate ranks for each candidate. Prof. Hermanson recommended Affiliate Professor for both and this was agreed upon by the faculty.


**Professor of Practice**
A vote has not been taken on this as of yet by the faculty senate.

**New Business**
Prof. Narang-Siddarth has been named the Undergraduate Conference Experience chair for AIAA’s Guidance, Navigation & Control Conference committee. Funding opportunities are available for 10 students nationwide to attend future conferences. AIAA will provide travel, per diems, and match students with mentors. Interested undergraduates in the controls area should submit to Prof. Narang-Siddarth statements on why they are interested in attending a conference. If selected, a personal statement from the students will be required. Applications by students in the areas of controls are encouraged. This program began 2 years ago in the area of guidance, navigation & control. It has not been adopted by other technical committees.

Internship coordination regarding support of travel – If a summer internship is covered by a company, should the supporting company be asked to pay for conference travel resulting from that internship? This would benefit the company by creating a history of support for the student. Gaia Brown will meet shortly with Ana Wieman to discuss coordination of internships and can ask this then.

**EXECUTIVE SESSION** *(to discuss promotion & tenure for an associate professor)*
No minutes available

**ADJOURNED**
Meeting adjourned at 5:00 PM.