Minutes  
Department of Aeronautics & Astronautics  
April 17, 2015

Attending: Bruckner, Ferrante, Jarboe, Kurosaka, Lin, Livne, Mesbahi, Morgansen, Shumlak, Yang, You, Waas; Gibbs, Maczko

Absent: Hermanson (sabbatical), Breidenthal, Dabiri, Holsapple, Milroy, Slough, Vagners

MINUTES
Minutes of the March meeting were unanimously approved.

ANNOUNCEMENTS
• Reminder that the banquet is May 15th. Kim will put invitations in all faculty mailboxes.
• JCATI Symposium – April 20th at the HUB in the North Ballroom. Talk to Beth Hacker if you haven’t registered yet but would like to attend. Registrations will be taken at the door.
• Please make sure EH&S manuals for all labs are up to date.

REPORTS FROM STANDING COMMITTEES
Computer Committee: Prof. Shumlak - Our STF proposal was awarded. Kris Venden wrote a well-justified proposal and presented it well to the STF committee. The funds (approximately $35k) will be used to upgrade some of the workstations in the computer lab. The collaboration stations that Brian Leversen presented during the last faculty meeting have been specified. Components are being purchased to assemble two collaboration stations in the computer lab, and two smaller collaboration stations for the anterooms in the third floor Guggenheim office suites.

No report from the following committees: Faculty Search, Graduate Committee, Peer Evaluation Committee, Safety Committee, Undergraduate Committee, Aero/Astro Working Committees, Space Allocation Committee, Strategic Planning, AIAA, Sigma Gamma Tau, Boeing Professor Selection; Diversity; MAE-CMS Advisory; Space Systems Center; UWAL; PSI Center; Accreditation; Educational Policy; COE EDGE/UWEO; COE Executive; Promotion & Tenure; College Council; Academic Conduct; Engineering Manufacturing; FAA Center of Excellence; GISE; Technical Japanese; Certification Program; Faculty Fellows; Faculty Senate

DEPARTMENT RESTRUCTURING
We will have three tiers in the department: research, academics, and fiscal. The goal with the fiscal side is to continue to improve operations so that all faculty are helped and are not burdened with tasks they don’t need to be doing. There will be 2 job openings in fiscal to assist with this.

Our External Relations Office, Gaia Brown, will give a presentation to the faculty to explain the many things she does for the department. Her hiring has resulted in new contacts and activities with our industry partners. She is letting the outside world know about our department.

A new position has been created that will help Prof. Waas with department professional development. This person will look out for honors and awards and work to get them through the proper channels. She/he will also develop the department newsletter so we can reach a broader audience.

2nd YEAR REAPPOINTMENTS
The faculty senior in rank voted to renew Prof. Anshu Narang-Siddarth’s appointment as Assistant Professor for the period of September 16, 2016 to June 15, 2019. The motion passed.
The faculty senior in rank voted to renew Prof. Jinkyu Yang’s appointment as Assistant Professor for the period of September 16, 2016 to June 15, 2019. The motion passed.

NEW BUSINESS
Research faculty positions – The College of Engineering will no longer allow employees to have less than 50% appointments for research staff and will not allow them to have dual appointments (as part time lecturers). Chris Lum and Ray Golingo have acted in this capacity in the past and are important to the department. The department will look into appointing them as Research Assistant Professors.

ADJOURNED
Meeting adjourned at 5:26pm.