Minutes
Department of Aeronautics & Astronautics
February 6, 2012

Attending: Breidenthal, Bruckner, Dabiri, Ferrante, Hermanson, Holsapple, Jarboe, Kurosaka, Lin, Livne, Mesbahi, Morgansen, Shumlak, Vagners, You; Catlett, Maczko

Absent: Feraboli, Milroy, Slough

MINUTES
Minutes of the January 2012 meeting were approved unanimously.

ANNOUNCEMENTS

• Professor Hermanson urged all faculty to submit the required annual merit materials in response to memos to be sent later this week. The stated deadline will be March 2.
• A research presentation by the Fluids Group for the A&A community is planned next week for February 13.
• The 10-Year Review site visit, conducted last week, appears to have been very successful, and many positive remarks and helpful suggestions were presented at the exit interview at the end of that visit. Prof. Hermanson thanked everyone for their help in this important process.
• It is planned to re-formulate the A&A Visiting Committee this year.
• Center for materials in extreme environments. AA and Material Science will be the primary departments but others will be involved as well. A proposal will be written and there will be a seminar series launched in the fall. There are many areas of interface with materials science, including test materials and maybe development of new materials. There is already small scale funding but the interest group is hopeful for larger funding.
• We have extended an invitation to Ron Dittemore to be our 2012 Distinguished Alum and he has accepted.

REPORTS FROM STANDING COMMITTEES

Undergraduate Committee: Prof. Bruckner – COE has removed the requirement that undergraduate engineering students must take a technical writing course. Converting our 3 of our junior lab series to writing courses will help meet the writing requirements.

Graduate Committee: Prof. Morgansen – The committee is currently reviewing applications. If the applicant scored a 3 or lower, they will most likely be admitted. The Prospective Grad Visit Day is scheduled for March 2nd. Please let Prof. Morgansen know if there is a prospect you would like to invite by 1pm tomorrow. There is room in the budget to fund ten students to attend Visit Day. Any of the students attending who will be supported by faculty will get first dibs at the ten spots.

Search Committee: Prof. Mesbahi - The search is going well with 42 applications received. We have requested and received reference letters for 13 of the candidates. The committee will meet this afternoon to decide which candidates will be invited to campus to interview.

AIAA: Prof. Dabiri – Reminder that the AIAA conference is scheduled for March 29 to 31st. Registration is open and abstracts are due today. Conference planning has been going well and astronaut Greg Johnson has been scheduled to speak. The conference will take place at the Nexus hotel. Prof. Dabiri encouraged faculty to sit in on the student presentations.
Sigma Gamma Tau: Prof. You – Membership is now open to grad students. They are still working out the details as to whether membership is automatic or if students have to apply. Students who are interested should talk to their advisor.

No report from the following committees: Academic Review; Strategic Planning; Computer; Safety; Peer Review; Boeing Professorship; Diversity; Instructional Lab; Social; Space Allocation & Utilization; Space Systems; UWAL; CoE Accreditation Continuous Improvement; CoE CEP; CoE EDGE/UWEO Advisory; CoE Executive; CoE Council, CoE Promotion & Tenure; Engineering Manufacturing Steering; UW Faculty Fellows; UW Faculty Senate

PRESENTATION FROM MARI OSTENDORF AND MARY HEUSNER
Resources for Research - This presentation is available on the Intranet at http://www.aa.washington.edu/intranet/faculty.html

POTENTIAL RESEARCH FACULTY APPOINTMENT DISCUSSION
The promotion and tenure case of Paolo Feraboli to Associate Professor is formally on hold at the provost level in order to give Prof. Feraboli the opportunity to consider an appointment as Associate Research Professor. The A&A faculty discussed this development. No vote was taken.

ADJOURNED
Meeting adjourned at 17:29.