Minutes
Department of Aeronautics & Astronautics
December 3, 2012

Attending: Breidenthal, Bruckner, Dabiri, Ferrante, Hermanson, Jarboe, Lin, Livne, Mesbahi, Milroy, Morgansen, Shumlak, You; Catlett, Maczko
Absent: Feraboli, Kurosaka, Slough, Vagners

ANNOUNCEMENTS

• The Graduate Poster session was a great success. The department received positive comments from many attendees.
• The faculty meeting scheduled for February 4, 2013 will be rescheduled to February 11th due to the Boeing Naming Ceremony scheduled on February 4th.
• JCATI Board of Directors is on campus today for a kick-off meeting. Initially, this council was established only for the next two years, but if the program is successful the hope is that it will receive industry funding and perhaps continued state funding.
• Business cards: Please send your business card to Lynn, who will enter a bulk order for new cards with the Boeing department name.

Presentation on Industry/Alum Communications - Megan Ingram, Associate Director, Advancement and David Iyall, Senior Director, Corporate and Foundation Relations

REPORTS FROM STANDING COMMITTEES

Faculty Search: Prof. Livne – Application entries are slow but that is to be expected this early in the process.

Graduate Committee: Prof. Morgansen – The poster session was a success and thanks to everyone who participated. The committee will plan similar events in the future. Over 30 posters were presented. The RSVP list contained approximately 50 students and 8 from industry/alumni. Faculty are encouraged to update their research web pages since is the first place attendees will look to learn more about our programs.

Graduate applications are due January 1st beginning in 2013. Faculty members not on the Graduate committee will be asked to assist in reviewing the applications, due to the increase in the number of applications over the past years. No faculty member is under any obligation to participate other than the graduate committee. However, assisting with the reviews allows the faculty to participate in oversight of the quality of students who are admitted to the department.

There are new guidelines for TA assignment and appointment: TAs will be assigned first to 210, 260 and other 200-level courses, then to 300 level courses, then large (>30) undergraduate classes, then classes with large EDGE enrollments. Appointment priority goes first to students with recruitment offers from the department; doctoral students get next priority and then masters students. TA assignment after a student’s first year is unlikely. TA assignments for winter will go out tomorrow afternoon. Faculty interested in course priorities should contact Prof Morgansen.

The committee has approved a new policy stating that the General Exam is to be taken at least 12 months before the final defense. Petitions to bypass this policy are allowed and can be submitted by students.
Motion: Should the general exam be taken 12 months before the final defense: Yes – 7, No – 1, Abstain – 4

Strategic Planning Committee: Prof. Hermanson – The committee has agreed to meet on a more regular basis. The meeting with Aerojet last month has led to STTRs with Aerojet. The meeting with Boeing is tentatively scheduled for January 17th.

College Council: Faculty is expected to receive a 3% merit raise this year. The council would like to know if the faculty would be willing to give back 1% of the raise to the College so that the College can go after new projects.

Vote – Faculty voted to keep the 1%.

Space Allocation Committee: A policy for a space plan for the department was drafted last summer. No comment has been returned by the College. It was suggested that the department name a space for Ed Bock, a prior Distinguished Alumnus. He generously contributed to the building renovation fund but asked that the machine shop be named after Charles Bossart rather than himself.

AIAA: Prof. Dabiri – AIAA needs a new advisor. Prof. Hermanson has approached four faculty members to serve and all declined. Prof. Hermanson will assign the advisor when identified.

No report from the following committees:
Computer; Peer Evaluation; Safety; Undergraduate; Boeing Professor Selection; Diversity; MAE-CMS Advisory; Space Systems Center; UWAL; PSI Center; Sigma Gamma Tau; Accreditation; Educational Policy; COE EDGE/UWEQ; COE Executive; Promotion & Tenure; College Council; Academic Conduct; Engineering Manufacturing; FAA Center of Excellence; GISE; Technical Japanese; Certification Program; Faculty Fellows; Faculty Senate

DISTINGUISHED ALUM VOTE:
The faculty voted to invite Kevin Fowler to be the 2013 Distinguished Alumnus at the annual Spring Banquet to be held May 17, 2013.

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<tr>
<th>SHORT LIST</th>
<th>PRESENT</th>
<th>ABSENTEE</th>
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<tbody>
<tr>
<td>Kevin Fowler (Lin)</td>
<td>7</td>
<td>1</td>
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<tr>
<td>Gregory Johnson (Hermanson)</td>
<td>2</td>
<td>0</td>
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<td>Heather Ross (Breidenthal)</td>
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NEW BUSINESS
None

ADJOURNED
Meeting adjourned at 5:13pm.